

REGULATIONS FOR THE COORDINATION COMMITTEE OF THE AMAZON COOPERATION COUNCIL – CCOOR

I. CONSTITUTION AND PURPOSES

Article 1. The Coordination Commission of the Amazon Cooperation Council (CCOOR) is a consultative and auxiliary body of the Amazon Cooperation Council (CCA) that has the general objective, in addition to the specific objectives described in these Regulations, of monitoring the planning, programming, and execution of the budget of the Permanent Secretariat of the Amazon Cooperation Treaty Organization (PS/ACTO), and evaluating the activities developed within the framework of the Amazon Cooperation Treaty Organization (ACTO) formulating recommendations, when applicable, for the representatives of the CCA

Article 2. The CCOOR shall consist of the Heads of Mission of Member Countries accredited in the host country of ACTO or such other high level authorities as the governments deem appropriate, and by its equivalent of the Ministry of Foreign Affairs of Brazil.

II. ATTRIBUTIONS

Article 3. The Commission has the following attributions:

- a) prepare the agenda of the CCA meetings, in coordination with the PS/ACTO;
- b) take all relevant recommendations to the CCA, especially those that refer to the planning and programming of activities;
- c) monitor the decisions and recommendations of the CCA, seeing to their compliance;
- d) monitor and evaluate cooperation activities on a regular basis with a view to formulating recommendations that it considers pertinent to improve them, and to achieve a more effective use of the corresponding resources;
- e) monitor the formulation and execution of the ACTO program budget, and make any pertinent recommendations in this area.
- f) propose extraordinary CCA meetings to address whatever topics it considers important to take to the Council;
- g) serve as communication and coordination channel between the governments of the Member Countries, the Permanent National Commissions and PS/ACTO informing on the consultation processes, the execution of activities and the progress of the various programs and projects.
- h) make whatever recommendations it believes are necessary to the Permanent Secretariat regarding tasks and activities to support compliance with the mandates and functions assigned to the CCOOR;
- i) respond to any consultations made by the Permanent Secretariat regarding compliance with the mandates and functions inherent to international cooperation;
- j) respond to consultations made by the Permanent Secretariat of ACTO on legal, administrative or personnel matters related to its functioning;
- k) recommend that Special Amazonian Commission meetings be convened or request pertinent information from the coordinators of the Commissions;
- l) fulfill the other mandates conferred upon it by the CCA

III. FUNCTIONING

Article 4. The CCOOR shall meet at least once quarterly, at the request of a Member Country's government or PS/ACTO. In the case it's not deemed necessary depending on the annual work agenda, a Member Country or PS/ACTO may request the postponement of the meeting.

Meetings shall be convened through the diplomatic channels or through PS/ACTO Secretariat, at least fifteen days prior to the date of the meeting. Exceptionally, at the request of one of the Member Countries and with the support of most of the other Member Countries, the above-referred period may be modified.

Article 5. The CCOOR shall session with the presence of all the Member Countries, except in exceptional cases.

Sole Paragraph. The Presidency shall be exercised by the principal representatives for a period of six months for each country following alphabetical order.

During the sessions, the simultaneous exercise as Chair and representative is considered incompatible. Should the Chair wish to participate as a representative, he/she shall be replaced by Vice-President who shall be the representative of the country party that follows in alphabetical order.

Article 6. Decisions shall be adopted pursuant to Article 25 of the Treaty, that is, by unanimous vote.

Article 7. The PS/ACTO shall provide secretarial services to the CCOOR, which include preparing the agenda, distributing documents and preparing minutes, reports and others determined by the CCOOR.

The agenda and working documents shall be distributed by the Permanent Secretariat to the Brazilian Ministry of External Relations and to the Embassies of the Member Countries in the host country.

Article 8. It will be the duty of the CCOOR itself to define any standards for its functioning that are not foreseen in these Regulations, based the procedures adopted by the CCA and by the Meeting of Ministers of Foreign Affairs of the Member Countries of ACTO.

IV. GUESTS

Article 9. Suggested by one or more Member Countries, may be requested an invitation, with specific purposes, to participate in the Meetings of Ministers of Foreign Affairs, other Governments, international organizations, NGOs or experts. If there is no objection, the invitations shall be sent by the host country of the Meeting, with copy to the PS/ACTO.

V. MODIFICATIONS TO THESE REGULATIONS

Article 10. This Regulation remains subject to review by the CCA motivated by the CCOOR, *ad referendum* posterior to the Meeting of Ministers of Foreign Affairs.