



## AMAZON COOPERATION TREATY ORGANIZATION - ACTO

### CALL FOR APPLICATIONS

#### **PROJECT: IMPLEMENTATION OF THE STRATEGIC ACTION PROGRAMME TO ENSURE INTEGRATED AND SUSTAINABLE MANAGEMENT OF THE TRANSBOUNDARY WATER RESOURCES OF THE AMAZON RIVER BASIN CONSIDERING CLIMATE VARIABILITY AND CHANGE.**

**MODALITY:** Technical qualification

**QUALIFICATION:** 70% corresponds to the CV and motivation letter, 20% corresponds to the interview and 10% technical proposal.

#### **1. OBJECT**

Recruitment of a consultant **Senior Institutional Specialist** to *implement the activities of the Project Output 1.1 in a complementary and articulated way with the different components, strengthening the institutional and policy framework for IWRM at the national and regional levels in the Amazon Basin.*

#### **2. STAGES OF THE SELECTION PROCESS**

1. Reception of proposals: **from November 17<sup>th</sup> to December 15<sup>th</sup>, 2022, until 6 p.m. Brasilia time**
2. Analysis and qualification of the applications: **From December 16<sup>th</sup>, 2022, to December 30<sup>th</sup>, 2022**
3. Estimated date of definition of the selected candidate: **January 20<sup>th</sup>, 2023**
4. Estimated date of release of results: **January 25<sup>th</sup>, 2023.**

**TIME REFERENCE:** All time references in the Call for Applications, in the notice and during the interview phase will respect the time zone of Brasilia-DF.

The PS/ACTO reserves the right to alter/adjust the deadlines for analysis of the proposals and final result at any time.

#### **3. SELECTION COMMITTEE**

In order to proceed with the stages of the selection process, the SP/ACTO will constitute a Selection Committee that will be composed of at least one executive officer and two institutional staff members, according to the required profile.

#### **4. QUALIFICATION CRITERIA**

All qualification and qualification criteria of the consulting firm are set out in points 8, 9, 10 and 11 of the Terms of Reference of this Announcement.

## **5. TERMS OF REFERENCE**

The Terms of Reference are presented in this Announcement.

## **6. TERM OF EXECUTION AND CONTRACTUAL TERM**

The total duration of the services is 12 months, counted from the signing of the contract, and the planned products must be delivered according to the Execution Schedule of the Terms of Reference.

## **7. SUBMISSION OF DOCUMENTS AND DEADLINES**

Candidates interested in participating must send all the documents described in point 10 of the Terms of Reference in digital format, in Spanish, English or Portuguese, through the institutional e-mail: [selecao@otca.org](mailto:selecao@otca.org), indicating the name of the Project and the consultancy [*Amazon Basin Project SAP -Senior Institutional Specialist 1.1*].

The selected candidate must send all supporting documents in digital format, signed. When requested, the documentation must be presented in original. Non-delivery or incomplete delivery of documents will result in disqualification of the candidate.



**PROJECT: IMPLEMENTATION OF THE STRATEGIC ACTION PROGRAMME TO ENSURE INTEGRATED AND SUSTAINABLE MANAGEMENT OF THE TRANSBOUNDARY WATER RESOURCES IN THE AMAZON RIVER BASIN CONSIDERING CLIMATE VARIABILITY AND CHANGE**

**TERMS OF REFERENCE**

**FOR THE RECRUITMENT OF A SENIOR INSTITUTIONAL SPECIALIST FOR THE PROJECT IMPLEMENTATION OF THE STRATEGIC ACTION PROGRAM TO ENSURE INTEGRATED AND SUSTAINABLE MANAGEMENT OF THE TRANSBOUNDARY WATER RESOURCES OF THE AMAZON RIVER BASIN CONSIDERING CLIMATE VARIABILITY AND CHANGE**

**Funding Agency:** Global Environment Facility (GEF)

**Implementing Agency:** UN Environment Programme

**Executing Agency:** Amazon Cooperation Treaty Organization (ACTO)

**Duration of the project:** 4 years



**CuencAmazonas**

Brasilia, 2022

## **TERMS OF REFERENCE**

### **FOR THE RECRUITMENT OF A SENIOR INSTITUTIONAL SPECIALIST CONSULTANT RESPONSIBLE FOR THE OUTPUT 1.1 STRENGTHENED INSTITUTIONAL AND POLITICAL FRAMEWORK FOR THE AMAZON BASIN**

#### **I. BACKGROUND**

The Amazon Basin faces numerous challenges for the Integrated Management of Transboundary Water Resources (IWRM) in the context of its socio-economic development and in the face of anthropogenic and climatic impacts. The basin constitutes a single hydrological system that extends beyond the national borders of eight countries - Bolivia, Brazil, Colombia, Ecuador, Guyana, Peru, Suriname and Venezuela - which consider the need to establish a regional framework for IWRM, to meet the needs of the population and promote the sustainable development of the Amazon Region.

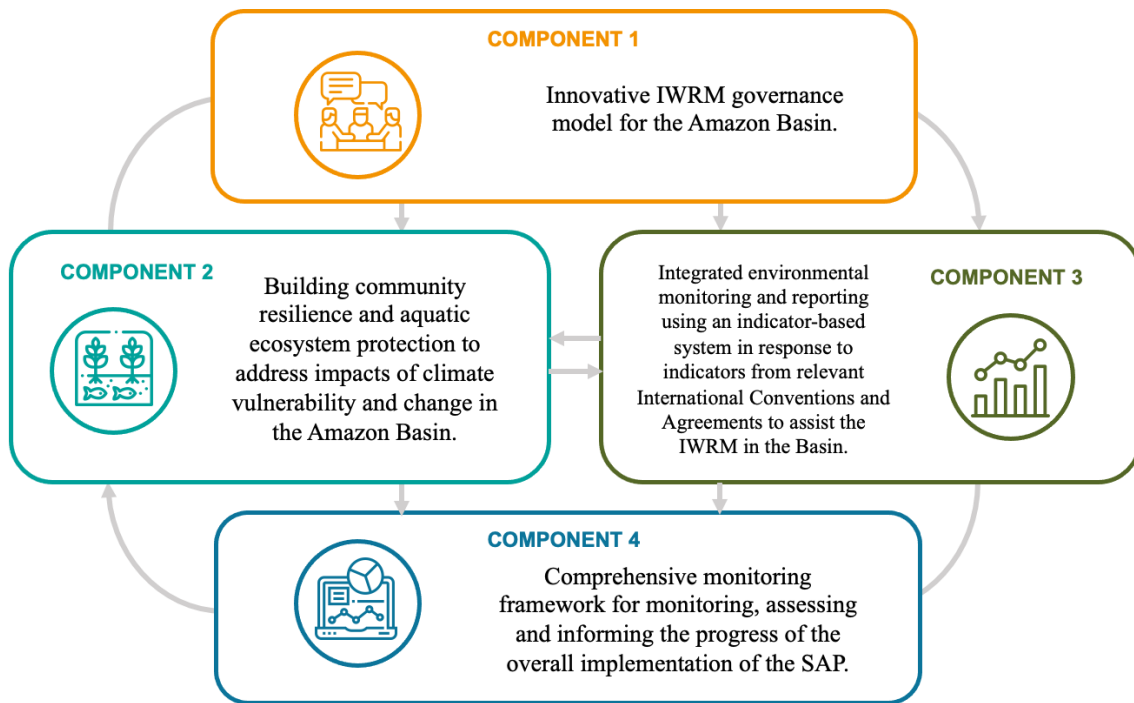
The eight countries of the basin signed the Amazon Cooperation Treaty (1978) and subsequently created the Amazon Cooperation Treaty Organization (ACTO) as a forum for political dialogue and regional cooperation platform, institutionally strengthening the process of cooperation, coordination, and joint actions of the Member Countries to promote the sustainable development of the Amazon.

The PS/ACTO has as main roles and functions to facilitate the exchange, knowledge, cooperation and joint projection between the Member Countries to fulfill the mandates of the Amazon Cooperation Treaty, generating consensus among the Member Countries to allow the realization of activities, programs and projects, establishing spaces for political and technical dialogue between the Member Countries, among other actions.

In this context and within its framework of regional action in water resources, the ACTO has been implementing the project " Implementation of the Strategic Action Program to Ensure Integrated and Sustainable Management of the Transboundary Water Resources of the Amazon River Basin Considering Climate Variability and Change", which is funded by the Global Environment Facility (GEF), with the United Nations Environment Programme (UNEP) acting as its implementing agency and the PS/ACTO as the executing agency.

The main objective of this Project is to advance in the implementation of the Strategic Action Program (SAP) promoting the Integrated Management of Water Resources (IWRM). The regional initiative will advance previous agreements from Amazonian countries that resulted in a shared vision and a common strategy for IWRM contained in the Strategic Action Programme - SAP. In this context, the project will support countries to strengthen national capacity and regional governance for IWRM, increase capacity to adapt to climate change, and ensure robust regional data to improve decision-making and coordination on water resources, all along from the Amazon river sources in the Andes to its delta in the Atlantic, for a healthier Amazon ecosystem.

The Project is executed within the framework of four components: 1) Innovative community-to-cabinet governance model for Integrated Water Resources Management-IWRM in the Amazon Basin; 2) Building community resilience and protection of aquatic ecosystems to address the effects of climate variability and change in the Amazon Basin; 3) Integrated environmental monitoring and reporting based on indicators in response to indicators from relevant International Conventions and Agreements; and 4) Comprehensive model for monitoring, assessing and informing the progress of the overall implementation of the Amazon SAP.



**Figure 1. Components of the Amazon Basin Project: SAP Implementation**

Among the key results of the Project are the following:

- Permanent Regional IWRM Coordination Mechanism for the Amazon Basin, established at ACTO;
- National Water Authorities established in Guyana and Suriname;
- 15 national interventions and 2 bi/tri-national actions implemented in the basin reducing the vulnerability of the population and the impacts on ecosystems in the face of extreme hydroclimatic events and the sea level rise;
- Capacity building for 1,400 professionals in IWRM and more than 10,000 members of local communities (at least 40% are women);
- Integrated Environmental Monitoring System covering an area of 600,000,000 ha.

The project's activities are expected to benefit more than 7.8 million people, corresponding to 20% of the population of the Basin (ACTO & UNEP, 2020).

The implementation of the Project will be coordinated by the Project Coordination Unit (PCU), based at the PS/ACTO, and the National Project Coordination Units (NPCU) based in the Member Countries. In this regard, the PCU will provide regional planning and management support and services to implement this project and must also supervise and coordinate the activities of the consultancies and the production of all the reports and products that will be prepared within the framework of the Project. The PCU will serve as a focal point for the activities and execution of the project, as well as a liaison between the Implementing Agency, UNEP, the Executing Agency, ACTO, and the 8 countries of the Basin through the NPCU.

For their part, the NPCU will be responsible for the execution of the project in each of the 8 countries of the Basin. In this regard, each Member Country has appointed a National Coordinator of the respective national technical institution in charge of the project (National Focal Point). The National Coordinator will be responsible for the in-country coordination of project activities.

## **II. CONTEXT AND OBJECTIVES OF THE CONSULTANCY**

In the context of the participatory Transboundary Diagnostic Analysis (TDA) that supported the development of the Strategic Action Program (SAP), ACTO Member Countries identified the issue of insufficient water resources management as one of the priority regional transboundary problems, with emphasis on aspects such as: poorly integrated water resources management institutions; weak coordination between the different political and socio-economic actors; weak water governance; insufficient coordination among countries; insufficient institutional capacity and planning, among others. An analysis of the institutional and legal frameworks for water resources management at the national and regional levels by ACTO also contributed to a better understanding of the progress and weaknesses of existing frameworks and institutional strengthening needs.

Component I of the Amazon Basin Project - Implementation of the SAP and its outputs will support basin countries in building an innovative community-to-government governance model for the basin to ensure participatory, efficient and effective water governance, and improved ecosystem health and human well-being.

The Component will also strengthen ACTO as a regional forum and coordination mechanism for IWRM in the Amazon Basin, including a financial sustainability strategy that aims to enhance the capacity of the ACTO to mobilize resources and improve the understanding and application of conservation funding in IWRM.

To that end and based on national, regional and international experiences, Component 1 *Innovative Governance Model for Integrated Water Resources Management-IWRM (community-to-cabinet) in the Amazon Basin* will strengthen the basin's institutional and policy framework to support water governance; strengthen national policies that enable the establishment of water authorities in Suriname and Guyana; and create innovative incentive-based financing mechanisms that support the implementation of the SAP in specific national contexts.

The implementation of an institutional and policy framework for the Amazon Basin under Component 1 will provide an enabling political, institutional and social environment and catalyst for the implementation of the SAP by supporting crucial reference issues such as the establishment of common principles and standards for IWRM, water resources monitoring protocols, information exchange mechanisms, coordinated cultural agendas and strengthened regional cooperation, providing coordination mechanisms for the implementation of IWRM and the SAP.

In this context, it is necessary to hire a Senior Institutional Specialist to coordinate the implementation of *the activities of Output 1.1 Strengthened institutional and political framework for the Amazon Basin*, in permanent coordination with the PCU and the PS/ACTO, ensuring compliance with the specific objectives of Output 1.1 in articulation and convergence with the relevant activities and results of related actions that will be developed in the other Components of the Project.

The objectives of Output 1.1 are:

1. Strengthen national institutional and technical capacities to support IWRM at the basin level and improve institutional coordination for a source-to-sea agenda.
2. Promote a regional policy framework and the use of standard indicators, parameters and methodologies for water monitoring systems throughout the basin (in coordination with Component 3 *Integrated environmental monitoring and reporting based on indicators in response to indicators from relevant International Conventions and Agreements*).

3. Implement communication mechanisms and data/information exchange among basin countries to promote IWRM decision-making, public participation, and scientific research at the regional level (in coordination with Component 3).
4. Promote a regional agenda of cultural, artistic and educational activities related to water resources and climate change in the Amazon basin.
5. Strengthen ACTO as a platform for regional cooperation for IWRM in the Amazon region.

### **III. SCOPE OF OUTPUT 1.1 IMPLEMENTATION IN THE CONTEXT OF ACTO INITIATIVES**

ACTO, with the support of Member Countries (MC), has managed to consolidate a regional process to advance IWRM at different scales, tracing a favorable path so that the Organization can become a benchmark for intergovernmental cooperation for IWRM, always seeking to converge with other regional initiatives that are being implemented.

In this context, the PS/ACTO has developed a Regional Action Framework for Water Resources Management, with the aim of being a means that allows to visualize in an orderly manner the connections between the different activities, products and results that the PS has been promoting, through projects and collaboration with other partners. This Framework for Action is designed to respond to the instruments that guide regional management, which are: the Transboundary Diagnostic Analysis (TDA), through which the MC agreed on the priority Transboundary Issues, and the Strategic Action Program (SAP), a document that establishes the strategic lines and actions prioritized to respond to regional challenges.

This Regional Framework for Action (Figure 2) makes it possible to identify the complementarities between the different projects that the SP has been promoting. Therefore, the Senior Institutional Consultant of Output 1.1 must consider these actions in order to articulate and link the following elements when carrying out their planning and implementation of their activities:

1. *Alignment and contribution of Output 1.1 to SAP and TDA*
2. *General links with other ACTO projects*
3. *Links with other Project activities and components*
4. *Links with Partners and stakeholders contributing to the implementation of the SAP*
5. *Cross-cutting gender mainstreaming*
6. *Sustainability, replication and innovation.*

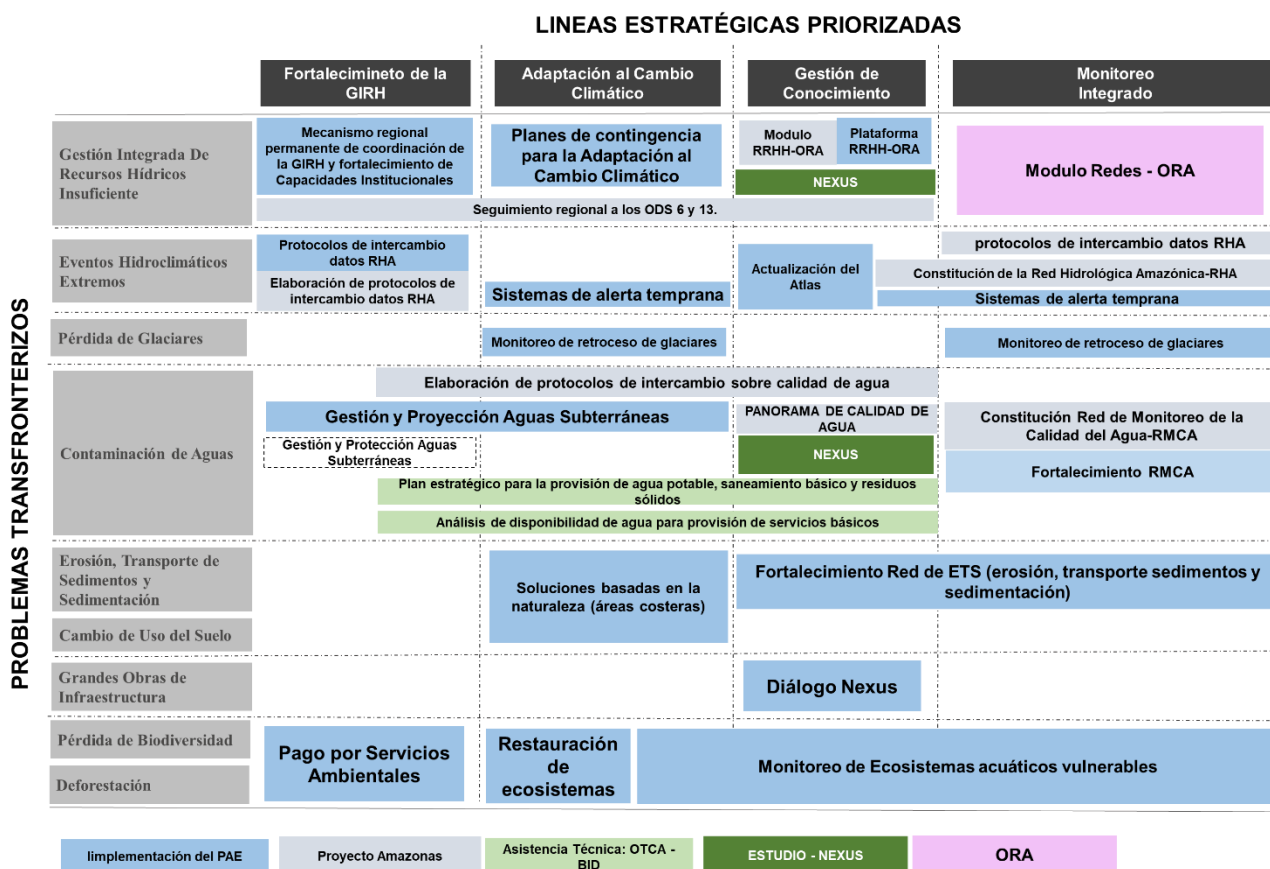


Figure 2. ACTO Regional Action Framework for Water Resources Management (Source: PS/ACTO)

*Alignment and contribution of Output 1.1. to SAP and TDA*

The activities of Output 1.1 are aligned with the main objectives of the SAP and will contribute to addressing and implementing the following strategic actions of the SAP:

- Support the strengthening of institutional frameworks to improve IWRM throughout the basin.
- Implementation of an integrated regional IWRM information platform in the Amazon Region.
- Promote and develop regional, cultural, educational, and artistic activities related to water resources and climate change in the Amazon Region.
- Provide an enabling political, institutional, and social environment and catalyst for the overall implementation of the SAP by supporting the establishment of common principles, regional monitoring and data exchange protocols, information exchange mechanisms, coordinated cultural agendas and a strengthening of regional cooperation and coordination mechanisms for the implementation of IWRM and the SAP.

In addition, the Output 1.1 will contribute to addressing and implementing the following TDA issues/recommendations:

- Strengthen the administrative and technical capacities of national institutions responsible for water resources management in the eight countries, in accordance with their national institutional contexts;
- Promote regional water monitoring and monitoring systems and strengthen the Integrated Water Resources Information System;



- Establish regional guidelines and coordinate national policies for IWRM in transboundary basins;
- Promote water culture and environmental education, based on information and knowledge of water resources issues.
- Strengthen institutional coordination mechanisms for IWRM in Amazonian countries at the national, regional and local levels, through the implementation, updating and/or creation of guidelines and/or regulations;
- Strengthen the mechanisms of communication and exchange of information between the national institutions in charge of the management of water resources in each country for a better understanding of this issue.
- At the regional level, define and implement mechanisms for communication and exchange of information between the government agencies of the eight Member Countries; and
- Advance in the creation of a Permanent Coordination Mechanism for IWRM in the Amazon Basin.

#### *Links with other ACTO projects*

Another important element, reflected in the SP/ACTO Water Resources Action Framework, are the different projects and initiatives that have been promoted in this thematic area. Therefore, the Consultant must link and articulate the specific objectives of Output 1.1 with the results and actions that are in progress and the products of the projects that the ACTO has been executing:

- Amazonas Project: Regional Action in the Area of Water Resources (ACTO-ANA-ABC/Phase II);
- ORA Amazon Regional Observatory, which is being developed within the framework of the Project Management, Monitoring and Control of Wild Species of Fauna and Flora Threatened by Trade (ACTO-KFW);
- Development of a Regional Hydrological Platform and a Multisectoral Nexus Model for the Amazon Basin (ACTO/IDB/TNC).
- Environmental protection and sustainable management of groundwater in the sedimentary aquifer system in the Amazon basin (project in process of submission to GEF/ACTO-IDB-UNEP).

#### *Links to other components of the Project*

The Consultant shall articulate the activities of Output 1.1 which will support the implementation of the following components:

- **Component 3.** The Output 1.1 will contribute to the main results of this component in terms of institutional arrangements and agreements to facilitate the exchange of data and information for the operation of the regional monitoring system and the integration of databases between institutions of the Amazonian countries in order to create the conditions for the Integrated Regional Information Platform on Water Resources that will be integrated into the Amazon Regional Observatory. This Platform will be integrated by the Amazon Hydrological Network (RHA), the Regional Water Quality Monitoring Network (RMCA), and the Erosion and Sediment Transportation (EST) Monitoring Program, in addition to the monitoring of prioritized aquatic ecosystems and integration of the Water Resources Information Systems of the Amazonian countries. It should be noted that currently the Amazonas Project (ANA-Brazil) is developing common protocols for monitoring and data exchange related to RHA and RMCA.

The strengthening of the Amazon Regional Observatory (ORA) will provide the technological platform and institutional framework to improve communication and

information exchange mechanisms (in coordination with Component 3) for the operation of monitoring systems at the regional level.

In addition, national institutional strengthening and regional coordination under Output 1.1 will improve both the conditions for national implementation of the SAP through National Action Plans and subsequent agreement on regional strategic measures to complement the SAP, as defined in Component 3.

- **Components 2 and 3.** Output 1.1 will also support the exchange of information on scientific bases, benefiting from the establishment of a Network of Academic Researchers in the field of water resources, which will contribute to generating regional knowledge and reports on the state of the environment. The knowledge, experiences and data obtained from components 2 and 3 will be disseminated through the Observatory and the Network of Researchers. Likewise, it will support the governance analysis for the baseline study with Nexus approach to be developed in Output 2.5.
- **Component 4.** Finally, the institutional strengthening of PS/ACTO under Output 1.1 will be carried out in coordination with Component 4 activities related to communication and positioning strategies, and monitoring and reporting on the implementation of the SAP.

#### *Links with Partners and stakeholders contributing to the implementation of the SAP*

On the other hand, there are key partners to carry out the activities foreseen in Output 1.1. The approach and establishment of alliances with these partners are directly linked to institutional issues, information exchange, academia, and international organizations, such as potential donors, or regional or subregional organizations related to the generation of knowledge and pilot experiences.

At the MC level and from the institutional point of view, the key and ongoing communication partners are the Ministries of Foreign Affairs, the Ministries of the Environment, the government agencies responsible for the management of water resources, the existing inter-institutional coordination mechanisms, the National Standing Commissions and the Ministries of Planning and Finance, the national cooperation agencies, which shall be actively involved in the implementation of the activities.

Regarding information and knowledge management, coordination will continue to be strengthened through the PS/ACTO with the National Water Agency of Brazil (ANA) for the purposes of the ORA and the Network of Research Centers. To this end, a common thread must be established between the activities of the other components of the project and build bridges of dialogue and alliances with organizations, institutes, government entities responsible for the generation of information on water resources in the Amazon, as well as with universities or networks of specialists that produce scientific knowledge. Long-term support agreements should also be reached with specialized regional centers, international institutes and organizations or non-governmental organizations that produce meteorological information, natural resources and water resources and methodologies for the sustainable and integrated management of water resources, such as SIWI, ECE, UNESCO WWAP, GWP, WMO, etc.

#### *Cross-cutting gender mainstreaming*

The implementation of the activities of Output 1.1 will be articulated with the objectives, approach and activities foreseen in the Project's Gender Action Plan, promoting, and supporting the incorporation of the gender perspective in IWRM at the national level, mainly through institutional and capacity building, and in the regional framework in the context of the ACTO.

The institutional component of the Project will also coordinate with the implementation of the GEF Policy on Gender Equality and its Implementation Strategy.

#### *Sustainability, replication and innovation*

From Output 1.1 guidance will be generated, and the Fundraising Specialist will be supported in designing and defining strategies to guide future regional and national funding and thus also to support the sustainability and financing of long-term activities planned under the SAP. The participation of key regional, national and local stakeholders involved in multiple activities undertaken in the project will be a determining factor for the financial sustainability of the SAP. So the consultant should articulate these activities in a strategic sense.

In addition, the Consultant shall promote and implement strategies to support the sustainability and possible expansion of activities throughout the Amazon basin and support the long-term implementation of the SAP to achieve its intended objectives.

In the framework of the Output 1.1, the Consultant is also expected to provide support in generating the conditions for the strengthening of institutional cooperation throughout the basin through integrated and specific actions, innovative policies, institutional arrangements, and an integrated regional information platform in support of IWRM within the framework of the interrelationship between the different components of the project (and the actions defined in the SAP).

#### **IV. MAIN OBJECTIVE OF THE CONSULTANCY**

Implement the activities of Output 1.1 of the project in a complementary and articulated way with the different components, strengthening the institutional and policy framework for IWRM at the national and regional levels in the Amazon Basin.

#### **V. ACTIVITIES AND RESPONSIBILITIES OF THE CONSULTANT:**

In the scope of implementation of Output 1.1 the Consultant shall have the following responsibilities and activities:

##### **General activities and responsibilities:**

- In coordination with the PCU, implement, coordinate, and supervise the implementation of all the activities of Output 1.1, taking into account the guidelines of the PS/ACTO and the national authorities to achieve the proposed objectives.
- Support the PCU in the preparation of the Regional Document for the implementation of the SAP.
- Support in the development of the Terms of Reference of the consultancies linked to Output 1.1 for the achievement of their objectives and thus also provide support to the Component 3 Specialist and the Fundraising Specialist.
- Support the PS/ACTO to submit a proposal for the establishment of an Amazon Day and other awareness-raising activities.
- Organize and coordinate workshops, seminars, and work meetings, consolidate reports and documents for publication.
- Support in the administrative and logistical aspects of the implementation of the activities.
- Provide inputs and support the PCU in terms of communication, visibility and sustainability of activities related to Output 1.1.
- Other activities within the scope of the implementation of the Output 1.1.

**Activities and responsibilities under the activity: 1.1.1** *"Strengthening national institutional and technical capacities to support IWRM at the basin level and improving institutional coordination from the source-to-sea approach"*

- Coordinate the realization of 8 national workshops and preparation of respective national reports with recommendations and strategic orientations for institutional strengthening, formulation of National Action Plans (NAPs) and the cross-cutting inclusion of the gender approach in the implementation of IWRM and SAP.
- Support institutional strengthening and training activities in Guyana and Suriname, developed in the scope of Output 1.2.
- Support in the preparation of TORs for the hiring of experts for training water authorities.
- Support in the development and preparation of guidelines and material for a Regional Citizen Science Training Program.
- Develop proposals for strengthened/established national inter-agency coordination mechanisms in support of SAP implementation at the national level through NAPs, in coordination with NPCU.
- Support the PCU in the identification of key actors and institutions, with experience in scientific technical research and the establishment of the Regional Network of Amazonian Academic Institutions in support of issues relevant to IWRM.
- In coordination with the PCU, support in the formation of the Regional Technical Advisory Group (RTAG) and in the design of a scope document based on the activities of the project for its operability and operation.
- Coordinate preparatory activities, the development of guidelines and materials, and national and regional trainings for gender mainstreaming in IWRM.
- Prepare proposals and support the conduct of regional seminars/twinning activities for national focal points to exchange IWRM experiences at the international level, with a focus on the Danube River Basin experience, in cooperation with IW: LEARN.
- Collaborate in the preparation of the IWRM toolkit for the Amazon Region (in Spanish and English) and training program, based on GWP's experience.

**Activities and responsibilities under the activity: 1.1.2** *"Promoting a regional policy framework"*

- Develop methodological approaches and their application for the preparation, systematization, and analysis of documents to:
  - Consolidate a comprehensive governance baseline assessment on the Source-to-Sea continuum to support the management of key source-to-sea flows.
  - Prepare a document on the status of the main challenges of implementation of the SAP, in coordination with the National Action Plans (Articulated to Comp. 3)
  - Preparation of national documents (one per country) on the principles and rules that guide the management of water resources in the Amazon Region of each country of the basin.
  - Conduct a regional seminar on relevant IWRM regional and global frameworks and common principles and models of regional water governance to facilitate progress in the formulation of a common IWRM/Source-Sea framework in the Amazon Basin.
  - Define and document agreed key water management principles and standards to support management at the Amazon basin level.
  - Develop a White Paper to guide the strengthening of ACTO's role in IWRM/Water Governance in the Amazon Basin.

**Activities and responsibilities within the framework of the activity: 1.1.** *"Design an integrated regional information platform on IWRM" - Implement communication mechanisms and exchange of data/information between basin countries to promote IWRM decision-making, public participation, and scientific research at the regional level.*

- In coordination with Component 3, support the establishment of regional water resources monitoring and control systems, including:
  - Develop protocols, mechanisms, and instruments for the exchange of data between national institutions and the ACTO.
  - Contribute strategically to the strengthening of the Amazon Regional Observatory (ORA) to support the exchange of data and information on IWRM, including the enhancement of the ORA's capacity for the exchange and dissemination of water monitoring information that supports informed decision-making.
  - Support in the preparation of expert reports on the use of the Regional Integrated IWRM Information Platform.
  - Support the implementation of institutional arrangements for the implementation of regional monitoring networks.
  - Support to the improve and strategic orientation of the functionality of the Integrated Regional Information Platform.

**Activities and responsibilities within the framework of the activity: 1.1.4** *"Promote a regional agenda of cultural, artistic and educational activities related to water resources and climate change in the Amazon Basin."*

- Define a regional agenda of cultural, artistic and educational activities related to water resources and climate change in the Amazon River basin that includes:
  - Identify and partner with cultural institutions and organizations.
  - Compile a list of cultural practices and organizations and a network of accredited national organizations to support the work of the project through ACTO.
  - Establish an ad hoc regional cultural coordination group.
- Preparation of a regional cultural agenda including:
  - Conduct eight (8) national workshops with cultural institutions.
  - Carry out cultural activities in all the countries of the Amazon Basin.
  - Establish an Amazon Water Day.
  - Prepare a compendium of cultural, artistic and educational practices.

**Activities and responsibilities within the framework of the activity: 1.1.5** *"Strengthening ACTO as a regional cooperation platform for IWRM in the Amazon Region".*

- Support actions to consolidate ACTO as a platform for regional cooperation in integrated water resources management, ensuring effective implementation of the SAP and the Project including:
  - Conduct two regional seminars to promote cooperation and joint initiatives.
  - Provide technical assistance to align ACTO's institutional structure.

## **VI. PRODUCTS**

**Initial report - 20 days after signing the contract.**

- A. Detailed, adjusted, complemented Technical Proposal and detailed Work Plan.
- B. Terms of Reference for the contracting of:
  1. 8 national consultants to support the collection of information related to the Output 1.1
  2. Experts for the training of water authorities.

## Quarterly products organized by activity.

### *Activity 1.1.1 Strengthen national institutional and technical capacities to support IWRM at the basin level and improve institutional coordination from source-to-sea approach.*

#### **First quarter after contract signing**

##### **Product 1**

- a) Documented, systematized, and analysed baseline of existing information and progress both at the regional level (global when applicable) and of the 8 MC, including mapping of institutions, key actors and partners and others relevant to:
  - i. Planning the development of national workshops to gather recommendations for institutional strengthening, governance, and implementation of the SAP.
  - ii. Develop in a participatory manner a regional IWRM training agenda.
  - iii. To establish national coordination mechanisms, Regional Network of research institutions and Regional Technical Group.
  - iv. To design guidelines and training for the gender approach in IWRM.
  - v. To develop a document on international experiences in IWRM.
- b) Based on the baseline and international experiences in IWRM, propose methodological approaches to:
  - i. Develop national workshops to collect recommendations for institutional strengthening, governance, and implementation of the SAP.
  - ii. Collect information for the construction of a regional IWRM training system.
- c) Strategy (roadmap), including normative and administrative steps, stakeholder mapping and others necessary to establish national coordination mechanisms, Regional Network of Research Institutions and Regional Technical Group.
- d) Reports of 5 national workshops carried out based on the proposed methodological proposal and reflecting recommendations on institutional strengthening, governance and implementation of the SAP in each of the MC.

#### **Second quarter after the signing of the contract.**

##### **Product 2.**

- a) Reports of 3 national workshops held based on the proposed methodological proposal and reflecting recommendations on institutional strengthening, governance and implementation of the SAP in each of the MC.
- b) Regional IWRM Training Agenda.
- c) Base documents and annotated indexes to establish national coordination mechanisms, a Regional network of research institutions and a Regional Technical Advisory Group.
- d) Draft guidelines and training for the gender approach in IWRM.

#### **Third quarter after contract signing.**

##### **Product 3.**

- a) National coordination mechanism, regional network of research institutions and Regional Technical Advisory Group strengthened/established.
- b) Procedures and training for the gender approach in IWRM.
- c) IWRM tools for the Amazon Region (in Spanish and English) and training program, based on GWP's experience.

### *Activity 1.1.2 Formulate a regional policy framework*

#### **First quarter after signing the contract.**

##### **Product 1.**

- a) Documented baseline systematized and analyzed of existing information to systematize the principles and standards of existing IWRM in the MC.
- b) Methodological guidelines for conducting national workshops on international IWRM frameworks in regional water governance.
- c) Twinning proposal for national focal points to exchange IWRM experiences with other transboundary basins at international level, with a focus on the Danube River Basin experience, in cooperation with IW: LEARN.

**Second quarter after the signing of the contract.**

**Product 2.**

- d) Governance baseline assessment for the source-to-sea approach.
- e) Document on the main challenges in the implementation of the SAP.
- f) Comparative analysis regarding 8 national documents on IWRM principles and standards.
- g) Report of the workshop on international IWRM frameworks in regional water governance.
- h) Scope document based on projects, strategic studies and training needs framed in the project for the formation of a Regional Technical Advisory Group (RTAG), with equal scientific representation throughout the basin under the coordination of the PS/ACTO.
- i) Selection criteria according to scope document to identify key institutional actors and formation of the Regional Technical Advisory Group (RTAG) with experience in scientific technical research.

**Third quarter after the signing of the contract.**

**Product 3.**

- j) Formation of the Regional Technical Advisory Group (RTAG) with experience in scientific technical research.
- k) White Paper to guide the strengthening of the role of the ACTO in IWRM.

***Activity 1.1.3 Design an integrated regional information platform on IWRM***

**First quarter after signing the contract.**

**Product 1.**

- a) Document with methodological proposal to carry out a survey of the information at the different levels: technical (capacities, strengths, gaps, advances), technological (integration, gaps), institutional, governance, economic, protocols, mapping of actors and other aspects on the existing situation rooms (from the municipal to the regional).

**Second quarter after the signing of the contract.**

**Product 2.**

- a) Annotated index to establish a regional agenda of capacity building and training courses.
- b) Proposal for a regional Amazon Network of academic institutions established as part of the ORA and ACTO network center to address IWRM.

**Third quarter after contract signing.**

**Product 3.**

- a) Regional agenda for capacity building and training courses.
- b) Common monitoring protocols and institutional arrangements for information exchange.
- c) Regional Amazonian network of academic institutions established as part of the ORA and ACTO network hub to address IWRM.
- d) Support and coordination report with the Regional Monitoring Specialist in the development of national and regional protocols and regional agreements/MoUs for communication and exchange of information, including common indicators, parameters and methodologies for regional environmental monitoring systems, in coordination with Component 3.
- e) Support and coordination report with the Regional Monitoring Specialist for the consolidation of the Integrated Regional Information Platform on IWRM that connects the 8 national water data systems.

**Fourth quarter after contract signing.**  
**Product 4.**  
 a) Integrated regional information platform on IWRM established in ACTO/ORA.  
 b) Regional network of Amazonian academic institutions of IWRM established.

***Activity 1.1.4 Define a regional agenda of cultural, educational and artistic activities related to water resources and climate change in the Amazon Basin***

**Third quarter after the signing of the contract.**  
**Product 3.**  
 a) Methodological approach for the systematization of national actions and the development of workshops to define a regional agenda of cultural, educational and artistic activities related to water resources and climate change in the Amazon Basin that exist e.  
 b) Mapping of national cultural institutions in the MC and recommendation of members for the ad-hoc coordination group on cultural issues to be established in the ACTO.

**Fourth quarter after contract signing.**  
**Product 4.**  
 a) Ad-hoc coordination group established in the ACTO.  
 b) Reports of 8 national workshops containing proposals for the Amazon Cultural Water Agenda.  
 c) Creation of a Regional Network of Cultural Institutions.  
 d) Compendium of cultural, artistic and educational practices and short documentaries.  
 e) Gender-sensitive citizen science training program for local communities.

***Activity 1.1.5 Strengthen ACTO as a regional cooperation platform and coordination mechanism for IWRM in the Amazon Basin***

**Fourth quarter after contract signing.**  
**Product 4.**  
 a) Report from a seminar to promote cooperation and joint initiatives with international, regional and sub-regional organizations and projects in the Amazon Basin to strengthen ACTO's role as a regional IWRM hub.  
 b) Amazon Day agreed between MC and other awareness-raising activities.  
 c) Series of webinars on topics related to Amazon Waters.  
 d) Training on gender mainstreaming in ACTO initiatives on IWRM and climate change.

**VII. PAYMENT SCHEDULE**

<b>N° of Product</b>	<b>% payout</b>	<b>Conditions</b>
Initial report	20%	Approval of the initial report by the Regional Coordinator and the PS/ACTO
Product 1	20%	Approval of products by the Regional Coordinator and the PS/ACTO.
Product 2	20%	
Product 3	20%	
Product 4	20%	

**VIII. CONSULTANT PROFILE AND TECHNICAL PROPOSAL**

**Academic Profile**



University degree (preferably MSc or PhD) in a field related to Water Resources or International Relations, Diplomacy, Political Science, and Environmental Studies with activities related to water/environmental management.

### **Experience and Qualifications**

- Institutional management responsibilities with vision, knowledge, and experience in water resources management: at least 10 years of relevant work experience, ideally in the application and/or promotion of institutional strengthening and adaptation, intergovernmental negotiations, water resources management frameworks and tools for institutional purposes.
- Knowledge of key challenges in the sector, ideally with experience in international organizations. Experience in institutional development, building innovation communities and learning and collaboration will be valued.
- Proven experience in institutional management and coordination of multinational projects.
- Knowledge of ACTO and the geo-political context of the Amazon Region.
- Professional experience in two or more Amazonian countries desirable.
- Experience in negotiation, construction of agreements and inter-institutional coordination will be valued to establish channels of communication and decision-making between different countries and between multiple actors.
- Experience in developing and coordinating training programs and strengthening institutional capacities.
- Ideally experience in knowledge management approaches, technologies, digital platforms, and tools to solve knowledge management and participatory challenges.
- Language skills: Complete command (oral and written) of Spanish and English. Knowledge of Portuguese desirable.

### **IX. TECHNICAL PROPOSAL FOR APPLICATION**

To apply, the applicant must attach a 5-page technical proposal presenting a summary strategy to address the implementation of the Project Output 1.1 Basin-wide Strengthened Institutional and Policy Framework for IWRM. For this purpose, a summary of Output 1.1 can be found in Annex 1.

### **X. CLASSIFICATION CRITERIA**

The classification will be made considering the following parameters:

Professional experience	60 points
Technical Proposal for application	20 points
Interview	20 points

Qualification requirements (eliminary):

No.	Criteria (Yes/No)
1	University degree (preferably master's or doctoral degree) in a field related to water resources or international relations, diplomacy, political science, and environmental studies with activities related to water/environment management.

2	General experience of at least 10 years associated with the implementation and/or promotion of institutional strengthening and adaptation, intergovernmental negotiations, water resources management frameworks and tools for institutional purposes.
3	Complete command (oral and written) of Spanish/Portuguese and English.

## **XI. TRAINING, QUALIFICATIONS AND EXPERIENCE OF THE CONSULTANT**

Professional experience (60 points)

<b>Specialization/Experience</b>	<b>Points</b>
University degree (preferably MSc or PhD) in a field related to water resources or international relations, diplomacy, political science, and environmental studies with activities related to water/environment management (MSc – 5 points, PhD – 10 points)	10
Experience in international organizations. Experience in institutional development, construction of innovation communities and learning and collaboration will be valued (For each contract/year 2 points reaching up to 10 points).	10
Proven experience in institutional management and coordination of multinational projects (For each contract / year 2 points reaching up to 10).	10
Knowledge of the ACTO and the geo-political context of the Amazon Region (6 points).	6
Professional experience in two or more Amazonian countries desirable (2 countries - 5 points, 3 countries - 7 points).	7
Experience in knowledge management approaches, technologies, digital platforms and tools to solve knowledge management and participatory challenges (1 work - 2 points, 2 works - 4 points).	4
Experience in negotiation and construction of agreements and interinstitutional coordination to establish channels of communication and decision-making between different countries and types of actors (7 points).	7
Language skills: Complete command (oral and written) of Spanish/Portuguese and English (4 points). Knowledge of additional ACTO language desirable (2 points)	6
<b>TOTAL</b>	<b>60</b>

## **XII. DEPENDENCY AND OVERSIGHT**

The consultant will report to the Permanent Secretariat of the PS/ACTO and will be under the supervision of the Regional Coordinator of the Amazon Basin Project - Implementation of the SAP. The Regional Coordinator and the PS/ACTO will approve the Consultant's outputs.

## **XIII. DURATION**

The contract will last 12 months.

The duration may be extended for an additional period of 12 months.

## **XIV. REMUNERATION**

The budget (12 months) planned for the realization of this consultancy is USD 48,000 (forty-eight thousand US Dollars). The amount of fees corresponds to the total to be paid by the consultancy, leaving no other amount to be paid.

## **XV. WORKPLACE**

The Senior Institutional Specialist Consultant will provide the consulting services from his place of residence and in Brasilia, for the coordination of activities with the PCU of the Project.

## **XVI. ADDITIONAL INFORMATION**

- Candidates must be available to begin consulting work upon signing the contract.
- Candidates must be willing and able to undertake international travel as required.
- The conduct of the consultancy will not establish any dependency relationship with the PS/ACTO.