

## **REGULATIONS FOR THE AMAZON COOPERATION COUNCIL – CCA**

### **I. CONSTITUTION AND PURPOSES**

**Article 1.** The Amazon Cooperation Council- CCA- is the meeting of high-level diplomatic representatives of the Member Countries in accordance with Article 21 of the Amazon Cooperation Treaty (ACT).

**Article 2.** In accordance with Article 21 of the ACT, the duties of the CCA are to:

1. Ensure that the aims and objectives of the Treaty are complied with.
2. Be responsible for carrying out the decisions made in meetings of Foreign Affairs Ministers.
3. Recommend to the Parties the advisability and the appropriateness of convening meetings of Foreign Affairs Ministers and of drawing-up the corresponding Agenda.
4. Take in consideration initiatives and plans presented by the Parties and adopt decisions for undertaking bilateral or multilateral studies and plans, the execution of which as the case may be, shall be the duty of the Permanent National Commissions.
5. Evaluate the implementation of plans of bilateral or multilateral interest.
6. Draw-up the Rules and Regulations for its proper functioning.
7. To receive or request reports from Permanent Secretariat of the Amazon Cooperation Treaty Organization (PS/ACTO).

### **II. MEETINGS AND CONVENING OF MEETINGS**

**Article 3.** The CCA shall hold two ordinary meeting annually and may hold extraordinary meeting through the initiative of any of the Member Countries with the support of at least 4 of the Member Countries. The meetings must be represented in person, with the possibility to use for specific topics, the format of videoconference or any other technological means of which the Member Countries have.

The venue of the ordinary meetings shall be rotated in alphabetical order among the Member Countries. The country that proposes an extraordinary meeting shall host such meeting and where two or more countries propose an extraordinary meeting, the host country for such meeting shall be decided through consultations between the PS/ACTO and proposing countries.

**Article 4.** Both ordinary and extraordinary meetings shall be convened by the PS/ACTO.

### **III. ACCREDITATION**

**Article 5.** The members of each delegation shall be accredited by their respective governments by means of a communication addressed to the PS/ACTO. In the case of an extraordinary meeting, the communication shall be addressed to the PS/ACTO and to the government of the host country.

**Article 6.** The order of precedence of the delegations for each meeting shall be alphabetical, according to the name of the Member Countries, starting with the host country.

### **IV. GUESTS**

**Article 7.** Suggested by one or more Member Countries may be considered the request for an invitation to participate in meetings of CCA other governments, international, regional, non-governmental organizations, experts. If there is no objection, the invitations will be sent by the host of the meeting, with copy to the PS/ACTO.

### **V. ORGANIZATION OF THE WORK**

#### **A. DIRECTIVE BOARD**

**Article 8.** The Head of the Delegation of the Host Country shall chair the session. When the Chair wishes to participate at the debate, or in his/her absence, will be replaced by the Heads of delegation according to the order of precedence established in Article 6.

**Article 9.** The Chairperson of the meeting shall:

- a. ensure the implementation of the Treaty and other rules of the ACTO;
- b. submit the agenda for the consideration of the delegations for its approval;

- c. establish the order of the day according to the meeting agenda;
- d. Open and close the sessions;
- e. Guide the proceedings;
- f. Grant the floor to delegates as requested, guaranteeing the equal participation of the delegations; preserving the consensus in the decision making;
- g. Submit to a vote matters under discussion and announce the results, taking into consideration what is established in article 25 of the TCA;
- h. Decide on or submit to a vote all points of order;
- i. Take the necessary measures and draw up guidelines of any point related with the proceedings of the Meeting;
- j. Harmonize the views of various delegations;
- k. Determine aspects not covered in these Regulations in mutual agreement with the Heads of Delegation;
- l. Suggest to the plenary to receive reports from the chairperson of CCOOR, from the Presidents of the National Permanent Commissions and of the Secretary General of ACTO.

#### **B. MEETING MINUTES AND REPORTING**

**Article 10.** The PS/ACTO shall be responsible for preparing the meetings, in which it will be supported by the host country.

#### **C. WORKING GROUPS**

**Article 11.** The CCA shall agree on the establishment of the working groups which, as suggested by the Chairperson of the meeting, the Council may deem necessary for ensuring that the meeting is properly conducted, with duties indicated by the member of the directive board, as board as appropriate.

**Article 12.** The working groups shall be composed of the delegates of the countries wishing to participate in them. Each working group shall choose a Chair and Rapporteur.

**Article 13.** The working groups shall meet with the aim of discussing the themes submitted to their consideration by the CCA.

**Article 14.** The working groups shall present to the CCA through the Chair or Rapporteur of each group, as the case may be, the results of their work.

#### **VI. AGENDA**

**Article 15.** The draft agenda of the ordinary and extraordinary meetings shall be drawn up by the PS/ACTO, which will submit it to the consideration of the Member Countries in advance, so as to allow them enough time to make the necessary amendments.

**Article 16.** The draft agenda shall be submitted to the consideration of the CCA of the initial plenary session.

**Article 17.** The agenda for an extraordinary meeting shall comprise only item(s) submitted for consideration in the request for convening that extraordinary meeting.

**Article 18.** The plenary sessions shall be open, unless the Member Countries request otherwise. The sessions will require the presence of all Member Countries.

**Article 19.** In closed sessions may only be present, in addition to the delegations, the staff of the PS/ACTO as deemed necessary by mutual agreement of all Member Countries.

**Article 20.** All decisions shall be made in accordance with Article XXV of the Treaty, that is, by unanimous vote.

**Article 21.** During the debates, any delegation may raise a point of order.

#### **VII. PREPARATORY MEETINGS**

**Article 22.** A preparatory meeting may be held prior to the meeting of the CCA, which will be governed by these regulations, as appropriate. To this effect, the member countries shall consult with each other through the PS/ACTO.

**VIII. OFFICIAL LANGUAGES**

**Article 23.** The official languages of the meetings shall be Spanish, Dutch, English, and Portuguese.

**IX. MODIFICATIONS TO THESE REGULATIONS**

**Article 24.** These Regulations remain subject to review by the Meeting of Ministers of Foreign Affairs motivated by the CCA